

PERMANENTLY RELEASE PRE-TRIAL PRISONER

The following information and checklist is provided to assist you in permanently releasing a pre-trial prisoner from NAVCONBRIG CHESAPEAKE:

POINTS OF CONTACT:

Legal Officer

DSN: 521-8840

COMM: (757) 421-8840

DSN: 521-8668 (Fax)

COMM: (757) 421-8668 (Fax)

Receiving and Release Duty Section

DSN: 521-8614/8615

COMM: (757) 421-8614/8615

DSN: 521-8616 (Fax)

COMM: (757) 421-8616 (Fax)

USMC Liaison

DSN: 521-8766

COMM: (757) 421-8766

USA and USN Liaisons

DSN: 521-8786/8820

COMM: (757) 421-8786/8820

USAF Liaison

DSN: 521-8771

COMM: (757) 421-8771

NOTE: New confinements and permanent releases do **NOT** require certified brig chasers for escort purposes.

DISCLAIMER: Failure to provide all required items below at time of intended permanent release may result in a delay of the permanent release.

☐ **Original Permanent Release Order (DD 2718) signed from the command directing permanent release.**

1. Verbal requests will **NOT** be accepted.
2. Submit Permanent Release Order as pretrial confinement is no longer necessary, to the Brig Parole and Release office. Pre-trial prisoners must be released on the date the letter is signed and letters cannot be pre-dated for release on a later date. The form **MUST** be signed by the Commanding Officer or Acting Commanding Officer. This authority **CANNOT** be delegated.
3. Bring original request to the Brig Receiving and Release office when picking up the prisoner.